

Reference:
(CII use only)



Please refer to the Notes & Fees for Membership leaflet that accompanies this form.

Membership application form

Section A – Personal details

(Please complete all fields – it is essential we have your email address as this is our main channel of contact with you)

Please give your CII permanent identity number (PIN) if known

PIN

Mr/Mrs/Miss/Ms Surname

Forenames Date of birth

Daytime tel Mobile

email

Employer name

Job title

Work address

Postcode Country

Home address

Postcode Country

Address to be used for correspondence Home Work

If you are registered with the FSA, please enter your FSA Individual Reference Number (IRN)

IRN

Please tick one box per category

Type of organisation

- | | | | |
|--|--|--------------------------------------|---|
| <input type="checkbox"/> Insurance company | <input type="checkbox"/> Broker/Intermediary | <input type="checkbox"/> Lloyd's | <input type="checkbox"/> Reinsurance company/broker |
| <input type="checkbox"/> Loss adjuster/Loss assessor | <input type="checkbox"/> Bank/Building Society | <input type="checkbox"/> Consultancy | <input type="checkbox"/> Legal |
| <input type="checkbox"/> Other | | | |

Area of work

- | | | | |
|--|--|-------------------------------------|--|
| <input type="checkbox"/> Underwriting | <input type="checkbox"/> Claims/Loss adjusting | <input type="checkbox"/> Broking | <input type="checkbox"/> Sales/Marketing |
| <input type="checkbox"/> Risk management/Surveying | <input type="checkbox"/> Administration/Processing | <input type="checkbox"/> Compliance | <input type="checkbox"/> HR/Training |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Other | | |

Job category

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Trainee | <input type="checkbox"/> Technician/Co-ordinator | <input type="checkbox"/> Supervisory/Controller | <input type="checkbox"/> Middle management
(Branch, Office, Dept) |
| <input type="checkbox"/> Senior management
(General, Head of) | <input type="checkbox"/> Board member
(CEO, Director) | <input type="checkbox"/> Business owner | <input type="checkbox"/> Other |

Section B – Membership options

If you live in the UK, you will be allocated to a local institute of your choice. Please give your preference below (see the Notes & Fees for Membership leaflet).

I would like to join (where applicable):

You are able to join one faculty for free. Please give your faculty preference here (see the Notes & Fees for Membership leaflet).

Section C – Chartered Insurance Institute (CII) membership levels

Please choose from one of the following:

- Ordinary** – I would like to become a member of the CII. I do not currently hold a qualification in insurance.
- CII (Award)** – I have passed the Award in Insurance or Financial Planning.
- Cert CII** – I have passed the Certificate in Insurance.
- Cert CII (Claims)** – I have passed the Certificate in Insurance including the unit IF4 (Insurance Claims Handling Process) and I also wish to join the Claims Faculty.

- Cert CII (London Market)** – I have passed the Certificate in Insurance including the Award in London Market Insurance and I also wish to join the London Market Faculty. Also available to members who completed the Lloyd's and London Market Introductory Test along with completion of compulsory unit IF1.
- Cert CII (Life & Pensions)** – I have passed the Certificate in Life and Pensions and am employed in an administrative, technical or support function in the Life and Pensions sector. I also wish to join the Life & Pensions Faculty.

- Dip CII** – I have passed the Diploma in Insurance or equivalent.
- Dip CII (Claims)** – I have passed the Diploma in Insurance including the unit P85 (Claims Practice) or 820 (Advanced Claims) and I also wish to join the Claims Faculty.
- ACII** – I have passed the Advanced Diploma in Insurance or equivalent.
- FCII** – I have been awarded the Fellowship.

Section D – Fees and payment methods (Please see Fees section in the Notes and Fees for Membership leaflet for the fees appropriate to your level)

New/reinstating members

- Admission fee *(payable by all new and reinstating members)*
- Subscription fee
- Insurance Institute of London fee *(if applicable)*

Section E – Methods of payment

Option 1 – Monthly payment by Direct Debit

I wish to pay my subscription by monthly Direct Debit payments

If you do not currently pay by Direct Debit and you live in the UK, you can spread the cost of membership by paying via monthly Direct Debit at no extra cost.

If the Insurance Institute of London is your local institute you will continue to pay an additional £3 a year, which will be spread monthly.



Instructions to your Bank or Building Society to pay by Direct Debit (Please complete all fields)

1. Name and full postal address of your Bank or Building Society branch

To: The Manager	(Bank/Building Society)
Address	
Postcode	

Please complete this Direct Debit instruction if you have a UK Bank account.
Post only to: CII Customer Service, 42–48 High Road, South Woodford, London E18 2JP

Originator's identification no.

2. Name(s) of account holder(s)

3. Bank or Building Society account number

4. Branch sort code

5. Reference number (PIN)

Please pay Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with the CII and if so, details will be passed electronically to my Bank/Building Society.

Signature

Date

Banks and Building Societies may decline to accept instructions to pay Direct Debits from some types of accounts.

The Direct Debit Guarantee The Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society. If the amounts to be paid or the payment dates change The Chartered Insurance Institute will notify you 10 working days in advance of your account being debited or as otherwise agreed. If an error is made by The Chartered Insurance Institute or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid. You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to The Chartered Insurance Institute.

