

THE CHARTERED INSURANCE INSTITUTE

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**MINUTES OF THE ANNUAL GENERAL MEETING OF THE CHARTERED INSURANCE INSTITUTE,
HELD IN THE GREAT HALL, 20 ALDERMANBURY, LONDON, EC2V 7HY ON 2ND AUGUST 2017
AT 2PM**

Chairman: John Moore, President, The Chartered Insurance Institute

Present: Refer to attendance sheets.

CONVENING OF MEETING

The President welcomed all members to the Annual General Meeting and announced the housekeeping arrangements.

Apologies for absence had been duly noted.

LOYAL GREETING

The President read the message received from the Institute's Patron, Her Majesty The Queen, in response to loyal greetings sent to her by the Institute, Her Majesty conveyed her warm thanks to the Officers, Council, Board and Members of the Institute for their loyal greetings sent on the occasion of the Institute's Annual General Meeting, and in return sent her best wishes to all those present for most memorable and successful meeting.

A. THE ANNUAL REPORT AND ACCOUNTS FOR 2016

It was noted that the Annual Report and Accounts for the year ended 31 December 2016 had been included in the AGM packs. An abstract of the Accounts had been circulated with the April / May Journal issue and the full accounts had been published on the CII website.

The motion:

“THAT the Annual Report and Accounts for the year ended 31 December 2016 be received and considered.”

was AGREED.

B. RESULTS OF ELECTION OF MEMBERS TO THE REPRESENTATIVE COUNCIL

The President invited the Chief Executive Officer (CEO), Sian Fisher, to announce the results of the elections of members to the Council. It was noted that, the elections had been undertaken in accordance with the Bye-Law 34, and that the 2017/2018 appointees came from the Local Institute Group Rotation 2.

On behalf of the Institute, the CEO gave a warm welcome to the following new members:

- Caroline Hargreaves – South Central B
- Richard Salmon – London A

The CEO also welcomed those members re-elected for in Group 2. They were:

- Alasdair MacMillan – Scotland B
- Adrian Jolly – North East B
- Callum Beaton – South Coast & Channel Islands B
- Tom Hall – East Midlands
- Chris Hall – West Midlands

In addition, the CEO also thanked the following members who had stood down.

- Karen Rose – South Central B
- Rosemary Beaver – London B

And especially Tim Carroll – London A, who had also stood down from the CII Board.

In addition, the CEO welcomed three new members who had been elected following vacancies within their constituencies: They were:

- Stuart Frost from North West B and
- Jessica Mayhew from Anglia A
- Stuart Clark – London B

On behalf of the Institute, the CEO expressed her gratitude for the valuable time and expertise contributed by those mentioned.

C. **REPORT ON THE ELECTION OF FELLOWS AND ASSOCIATES**

The CEO announced that 93 members had been elected to Fellowship and 1471 elected to Associateship in 2016.

The President congratulated those newly elected.

D. **ELECTION OF THE PRESIDENT AND DEPUTY PRESIDENT FOR THE 2017/18**

President

The motion:

“THAT Dame Inga Beale, ACII, Chartered Insurer, be elected President of the Institute for the year 2017/18.”

was AGREED.

The President congratulated Dame Beale on her appointment.

Deputy President

The President proposed:

“THAT Jonathan Clark, ACII, Chartered Insurer Practitioner, be elected as the Deputy President of the Institute for year 2017/2018.”

This was AGREED. The President congratulated Jonathan Clark on his appointment.

E. **APPOINTMENT AND REAPPOINTMENT OF VICE PRESIDENTS 2017/18**

The President drew the meeting’s attention to the next item regarding the reappointment of Vice Presidents.

There was an objection to the single vote proposal and the meeting voted individually for each reappointment.

i The motion:

“THAT Helen Ahluwalia, Dip CII, be re-appointed as Vice President.”

This was AGREED.

ii The motion:

“THAT Clair Brand ACII, be re-appointed as Vice President.”

This was AGREED.

- iii The motion:
“THAT Stephen Catlin ACII, be re-appointed as Vice President.”
This was AGREED.
- iv The motion:
“THAT Mark Cliff, be re-appointed as Vice President.”
This was AGREED.
- v The motion:
“THAT Liz Coyle FCII, FPFS, be re-appointed as Vice President.”
This was AGREED.
- vi The motion:
“THAT Paul Donaldson FCII, be re-appointed as Vice President.”
This was AGREED
- vii The motion:
“THAT Jon Dye FCII, be re-appointed as Vice President.”
This was AGREED.
- viii The motion:
“THAT Tony Emms ACII, be re-appointed as Vice President.”
This was AGREED.
- ix The motion:
“THAT Edward Grant FPFS, be re-appointed as Vice President.”
This was AGREED.
- x The motion:
“THAT Terry Hayday FCII, be re-appointed as Vice President.”
This was AGREED.
- xi The motion:
“THAT Brendan McManus, be re-appointed as Vice President.”
This was AGREED.
- xii The motion:
“THAT Stuart Reid Dip CII, be re-appointed as Vice President.”
This was AGREED.

- xiii The motion:
“THAT Ian Ritchie ACII, be re-appointed as Vice President.”
This was AGREED.
- xiv The motion:
“THAT Grant Scott ACII, be re-appointed as Vice President.”
This was AGREED.
- xv The motion:
“THAT David Williams FCII, be re-appointed as Vice President.”
This was AGREED.

The President congratulated all the Vice Presidents on their respective reappointments.

F. **RE-APPOINTMENT OF THE AUDITORS**

The motion:

“THAT BDO LLP be reappointed as the Institute’s auditors until the end of the 2018 AGM at a fee agreed by the Board.”

was AGREED nem con.

G. **RATES OF ORDINARY GRANT CONTRIBUTION TO LOCAL INSTITUTES**

In accordance with the Notice convening the meeting, the President then proposed:

“THAT the annual rates of contributions to Local Institutes be adopted as set out in Appendix A of the Notice.”

The proposal was AGREED nem con.

H. **RE-APPOINTMENT OF RICHARD WEBB AS LAY BOARD MEMBER**

The motion:

“That Richard Webb be re-appointed as a Lay Board Member for a second term not exceed three years.”

was AGREED nem con.

I. **RE-APPOINTMENT OF KAREN CARLTON AS INDEPENDENT CHAIR OF THE NOMINATIONS COMMITTEE**

The motion:

“That Karen Carlton be re-appointed as Independent Chair of the Nominations Committee for a second term not exceeding three years.”

was AGREED nem con.

J. **TO DISCUSS ANY MATTER SUBMITTED IN ACCORDANCE WITH BYE-LAW 51**

No matter was submitted.

K. **REPORT BY THE CHIEF EXECUTIVE**

The President invited the CEO, Sian Fisher (SF) to present her report.

SF explained the CII’s financial position and financial performance for year 2016.

SF introduced CII’s Strategic Manifesto 2021 Roadmap and explained the purpose was to build public trust in insurance by providing insightful leadership, relevant learning and engaged membership.

SF informed the AGM that 10 measures of success were put in place which would be updated on an annual basis in order to monitor effectiveness in delivery against the CII’s strategic manifestos targets.

There being no other business, the meeting was declared closed.

Chair..... Date.....