

# CII coursework

Explaining your assignment result notification

Advanced Diploma in Insurance units 530, 820, 930, 945, 960, 990, 991, 992, 993, 994

Certificate in Paraplanning unit J09

Advanced Diploma in Financial Planning unit AF6

# Introduction

Whether or not you have passed an assignment, you should read your results notification carefully as it will give you an indication of areas that can be improved should you need to prepare for your next assignment or work on a resubmission.

## Posted results

Your assignment mark is shown on your posted results notification and you are told whether you passed, failed, or timed out (i.e. missed an assignment deadline).

Comments giving feedback on your performance across the four areas of marking shown below are also given.

## Online results and feedback codes

Once logged in to [www.cii.co.uk/results](http://www.cii.co.uk/results) you are told whether you passed, failed, or timed out (i.e. missed an assignment deadline), although your assignment mark is not given online.

You are also given four feedback codes per assignment result, (e.g. A, B, C, B) each linking to your performance against the four areas of marking shown below. The first feedback code relates to 'knowledge and understanding of the topic', the second 'application and analysis of the topic', and so on.

## Four areas of marking

As outlined in the 'Coursework assessment guidelines and instructions' document for your unit, your assignment has been assessed against four areas:

- knowledge and understanding of the topic;
- application and analysis of the topic;
- the structure of your answer in terms of logic and coherence; and
- the use of relevant work examples and/or further reading to support answers.

## Interpreting online feedback codes

Select your unit below for guidance on how to interpret feedback codes provided online.

- [530, 820, 930, 945, 960, 990 and 992 >](#)
- [993 >](#)
- [991 and 994 >](#)
- [J09 >](#)
- [AF6 >](#)

# Units 530/820/930/945/960/990/992

## Knowledge and understanding (30% of the 80 available marks)

### First online feedback code

<b>A</b>	Your answer identified almost all of the points of content and clearly explained these	19–24 out of 24 marks	Marks in this area are allocated for the <b>accuracy</b> and <b>sufficiency</b> of relevant factual information in your answer to the question.
<b>B</b>	Your answer identified most of the points of content and described these in some depth	13–18 out of 24 marks	
<b>C</b>	Your answer would have benefitted by identifying more points of content and explaining these more fully	7–12 out of 24 marks	
<b>D</b>	Your answer would have benefitted by identifying sufficiently more points of content and explaining these more fully	0–6 out of 24 marks	

## Application and analysis (50% of the 80 available marks)

### Second online feedback code

<b>A</b>	Your answer showed a deep understanding of the underlying concepts and their application	31–40 out of 40 marks	Marks in this area are allocated for the way in which you <b>applied</b> and <b>analysed</b> your factual knowledge. Evidence of analysis is seen in the way in which you: <ul style="list-style-type: none"><li>• added value by <b>linking</b> facts to relevant examples</li><li>• <b>supported</b> your facts with relevant further reading</li><li>• added value by <b>making relevant deductions, conclusions and recommendations</b> related to the question asked.</li></ul> It is important to remember that the marker can only follow your thought process by what you have written. Thus your analysis must be clear for the reader to follow.
<b>B</b>	Your answer showed essential understanding of underlying concepts and their application	21–30 out of 40 marks	
<b>C</b>	Your answer would have benefitted by exploring the concepts and their application in more depth	11–20 out of 40 marks	
<b>D</b>	Your answer would have benefitted by exploring the concepts and their application in far greater depth	0–10 out of 40 marks	

Units 530/820/930/945/960/990/992 continued overleaf >

# Units 530/820/930/945/960/990/992

## Coherent structure (10% of the 80 available marks)

### Third online feedback code

<b>A</b>	Your answer showed a high level of coherent structure	7 or 8 out of 8 marks	Marks in this area are allocated for the logic of your assignment which includes: <ul style="list-style-type: none"><li>• a clear and concise introduction</li><li>• the main body which has clear headings related to the question, and text which is logical, clear, well-argued and in which the various sections are well linked</li><li>• a conclusion which directly relates to the question, including good, clear recommendations, an appropriate ending, etc.</li></ul>
<b>B</b>	Your answer showed an essential level of coherent structure	5 or 6 out of 8 marks	
<b>C</b>	Your answer would have benefitted by structuring your content more logically and better grouping of the information	3 or 4 out of 8 marks	
<b>D</b>	Your answer would have benefitted by structuring your answer logically and paying careful attention to the grouping of information	0–2 out of 8 marks	

## Relevant examples and/or further reading (10% of the 80 available marks)

### Fourth online feedback code

<b>A</b>	Your answer showed considerable evidence of relevant examples and/or further reading	7 or 8 out of 8 marks	Marks in this area are allocated for <ul style="list-style-type: none"><li>• the level to which you have included credible, current and relevant sources in your reading list</li><li>• the level to which your assignment indicates that you made good use of the sources on your reading list.</li></ul>
<b>B</b>	Your answer showed evidence of relevant examples and/or further reading	5 or 6 out of 8 marks	
<b>C</b>	Your answer would have benefitted by including more relevant examples and evidence of further reading	3 or 4 out of 8 marks	
<b>D</b>	Your answer would have benefitted by including a lot more relevant examples and evidence of further reading	0–2 out of 8 marks	

# Unit 993

## Knowledge and understanding (30% of the 80 available marks)

### First online feedback code

<b>A</b>	Your answer identified almost all of the points of content and clearly explained these	19–24 out of 24 marks	Marks in this area are allocated for: <ul style="list-style-type: none"><li>the <b>accuracy</b> and <b>sufficiency</b> of relevant factual information in your answer to the question</li><li><b>Identifying</b> and <b>summarising</b> the key problem, question or issue.</li></ul>
<b>B</b>	Your answer identified most of the points of content and described these in some depth	13–18 out of 24 marks	
<b>C</b>	Your answer would have benefitted by identifying more points of content and explaining these more fully	7–12 out of 24 marks	
<b>D</b>	Your answer would have benefitted by identifying sufficiently more points of content and explaining these more fully	0–6 out of 24 marks	

## Application and analysis (50% of the 80 available marks)

### Second online feedback code

<b>A</b>	Your answer showed a deep understanding of the underlying concepts and their application	31–40 out of 40 marks	Marks in this area are allocated as appropriate for the way in which you <b>applied</b> and <b>analysed</b> your factual knowledge. Evidence of analysis is seen in the way in which you: <ol style="list-style-type: none"><li>added value by <b>linking</b> facts to relevant examples</li><li><b>questioned</b> assumptions and possible biases</li><li><b>qualified</b> or <b>integrated</b> contrary views or interpretations</li><li><b>made clear distinctions</b> between causality and correlation</li><li><b>investigated alternative perspectives</b> and justified these</li><li><b>supported</b> your facts with relevant further reading</li><li><b>made relevant deductions</b> and qualified conclusions</li><li><b>made recommendations</b> related to the question asked.</li></ol> It is important to remember that the marker can only follow your thought process by what you have written. Thus your analysis must be clear for the reader to follow.
<b>B</b>	Your answer showed essential understanding of underlying concepts and their application	21–30 out of 40 marks	
<b>C</b>	Your answer would have benefitted by exploring the concepts and their application in more depth	11–20 out of 40 marks	
<b>D</b>	Your answer would have benefitted by exploring the concepts and their application in far greater depth	0–10 out of 40 marks	

# Unit 993

## Coherent structure (10% of the 80 available marks)

### Third online feedback code

<b>A</b>	Your answer showed a high level of coherent structure	7 or 8 out of 8 marks	Marks in this area are allocated for the logic of your assignment which includes: <ul style="list-style-type: none"><li>• a clear and concise introduction</li><li>• the main body which has clear headings related to the question, and text which is <b>logical, clear, well-argued</b> and in which the various sections are well linked</li><li>• a <b>justified conclusion</b> which directly relates to the question, including good, clear recommendations, an appropriate ending, etc.</li></ul>
<b>B</b>	Your answer showed an essential level of coherent structure	5 or 6 out of 8 marks	
<b>C</b>	Your answer would have benefitted by structuring your content more logically and better grouping of the information	3 or 4 out of 8 marks	
<b>D</b>	Your answer would have benefitted by structuring your answer logically and paying careful attention to the grouping of information	0–2 out of 8 marks	

## Relevant examples and/or further reading (10% of the 80 available marks)

### Fourth online feedback code

<b>A</b>	Your answer showed considerable evidence of relevant examples and/or further reading	7 or 8 out of 8 marks	Marks in this area are allocated for <ul style="list-style-type: none"><li>• the level to which you have included <b>credible, current</b> sufficient and relevant sources in your reading list</li><li>• the level to which your assignment indicates that you made <b>good use of the sources</b> to support your argument, conclusions and recommendations.</li></ul>
<b>B</b>	Your answer showed evidence of relevant examples and/or further reading	5 or 6 out of 8 marks	
<b>C</b>	Your answer would have benefitted by including more relevant examples and evidence of further reading	3 or 4 out of 8 marks	
<b>D</b>	Your answer would have benefitted by including a lot more relevant examples and evidence of further reading	0–2 out of 8 marks	

# Units 991/994

## Knowledge and understanding (30% of the 240 available marks)

### First online feedback code

<b>A</b>	Almost all points of content and research topic identified and clearly explained	55–72 out of 72 marks
<b>B</b>	Most points of content and research topic identified and described in some depth	37–54 out of 72 marks
<b>C</b>	Some points of content and research topic identified	19–36 out of 72 marks
<b>D</b>	Few points of content and research topic identified	18 marks or fewer out of 72 marks

## Application and analysis (50% of the 240 available marks)

### Second online feedback code

<b>A</b>	Deep understanding shown of the research topic, its underlying concepts and their application	91–120 out of 120 marks
<b>B</b>	Essential understanding shown of the research topic, its underlying concepts and their application	61–90 out of 120 marks
<b>C</b>	Restricted understanding shown of the research topic, its underlying concepts and their application	31–60 out of 120 marks
<b>D</b>	Little understanding shown of the research topic, its underlying concepts and their application	30 marks or fewer out of 120 marks

Unit 991/994 continued overleaf >

# Units 991/994

## Coherent Structure (10% of the 240 available marks)

### Third online feedback code

<b>A</b>	Dissertation is coherently structured	19–24 out of 24 marks
<b>B</b>	Dissertation is mostly coherently structured	13–18 out of 24 marks
<b>C</b>	Dissertation is limited in coherent structure	7–12 out of 24 marks
<b>D</b>	Dissertation is insufficiently coherent in structure	6 marks or fewer out of 24 marks

## Relevant examples and/or further reading (10% of the 240 available marks)

### Fourth online feedback code

<b>A</b>	Considerable evidence demonstrated of the use of relevant examples with a bibliography to support the conclusions	19–24 out of 24 marks
<b>B</b>	Evidence demonstrated of the use of relevant examples with a bibliography to support the conclusions	13–18 out of 24 marks
<b>C</b>	Little evidence demonstrated of the use of relevant examples with a bibliography to support the conclusions	7–12 out of 24 marks
<b>D</b>	Very little evidence demonstrated of the use of relevant examples with a bibliography to support the conclusions	6 marks or fewer out of 24 marks



# Unit J09

## Knowledge and understanding (30% of the 100 available marks)

### First online feedback code

<b>A</b>	Your answer identified almost all of the points of content and clearly explained these	24–30 out of 30 marks	This is the factual foundation of the assignment. The essential facts should be accurate and broad enough in their scope to allow further application.
<b>B</b>	Your answer identified most of the points of content and described these in some depth	18–23 out of 30 marks	
<b>C</b>	Your answer would have benefitted by identifying more points of content and explaining these more fully	8–17 out of 30 marks	
<b>D</b>	Your answer would have benefitted by identifying sufficiently more points of content and explaining these more fully	0–7 out of 30 marks	

## Application and analysis (45% of the 100 available marks)

### Second online feedback code

<b>A</b>	Your answer showed a deep understanding of the underlying concepts and their application	36–45 out of 45 marks	This is the way in which you analyse/examine the factual information and how you interpret this information to add value to your answer (this could be in the form of conclusions, solutions, recommendations, etc). It is also important to remember that the assessor must logically be able to follow the information in assignment submissions.
<b>B</b>	Your answer showed essential understanding of underlying concepts and their application	29–35 out of 45 marks	
<b>C</b>	Your answer would have benefitted by exploring the concepts and their application in more depth	12–28 out of 45 marks	
<b>D</b>	Your answer would have benefitted by exploring the concepts and their application in far greater depth	0–11 out of 45 marks	

Unit J09 continued overleaf >

# Unit J09

## Coherent structure (20% of the 100 available marks)

### Third online feedback code

<b>A</b>	Your answer showed a high level of coherent structure	16–20 out of 20 marks	Submissions should have a clear start and a clear end. Information within submissions should also be logical and well grouped.
<b>B</b>	Your answer showed an essential level of coherent structure	11–15 out of 20 marks	
<b>C</b>	Your answer would have benefitted by structuring your content more logically and better grouping of the information	5–10 out of 20 marks	
<b>D</b>	Your answer would have benefitted by structuring your content logically and paying careful attention to the grouping of information	0–4 out of 20 marks	

## Relevant examples and/or further reading (5% of the 100 available marks)

### Fourth online feedback code

<b>A</b>	Your answer showed considerable evidence of relevant examples and/or further reading	5 out of 5 marks	Suggestions for further reading are contained within the study text and shown on the unit syllabus. These reading lists are not exhaustive and candidates are encouraged to read further.
<b>B</b>	Your answer showed evidence of relevant examples and/or further reading	4 out of 5 marks	
<b>C</b>	Your answer would have benefitted by including more relevant examples and evidence of further reading	3 out of 5 marks	
<b>D</b>	Your answer would have benefitted by including a lot more relevant examples and evidence of further reading	0–2 out of 5 marks	

# Unit AF6

## Knowledge and understanding (30% of the 100 available marks)

### First online feedback code

<b>A</b>	Your answer identified almost all of the points of content and clearly explained these	23–30 out of 30 marks	This is the factual foundation of the assignment. The essential facts should be accurate and broad enough in their scope to allow further application.
<b>B</b>	Your answer identified most of the points of content and described these in some depth	15–22 out of 30 marks	
<b>C</b>	The answer would have benefitted by identifying more points of content and explaining these more fully	8–14 out of 30 marks	
<b>D</b>	The answer would have benefitted by identifying sufficiently more points of content and explaining these more fully	0–7 out of 30 marks	

## Application and analysis (50% of the 100 available marks)

### Second online feedback code

<b>A</b>	Your answer displayed a deep understanding of the underlying concepts and their application	39–50 out of 50 marks	This is the way in which you analyse/examine the factual information and how you interpret this information to add value to your answer (this could be in the form of conclusions, solutions, recommendations, etc.). It is also important to remember that the assessor must logically be able to follow the information in assignment submissions.
<b>B</b>	Your answer displayed essential understanding of underlying concepts and their application	26–38 out of 50 marks	
<b>C</b>	The answer would have benefitted by exploring the concepts and their application in more depth	13–25 out of 50 marks	
<b>D</b>	The answer would have benefitted by exploring the concepts and their application in far greater depth	0–12 out of 50 marks	

Unit AF6 continued overleaf >

# Unit AF6

## Coherent structure (15% of the 100 available marks)

### Third online feedback code

<b>A</b>	Your answer was very well structured and guided the reader through the content in a highly logical manner	12–15 out of 15 marks	Submissions should have a clear start and a clear end. Information within submissions should also be logical and well grouped.
<b>B</b>	Your answer was sufficiently well structured	8–11 out of 15 marks	
<b>C</b>	The answer would have benefitted by structuring content more logically and better grouping of the information	4–7 out of 15 marks	
<b>D</b>	The answer would have benefitted by structuring content logically and paying careful attention to the grouping of information	0–3 out of 15 marks	

## Relevant examples and/or further reading (5% of the 100 available marks)

### Fourth online feedback code

<b>A</b>	Your answer was supported by excellent evidence of relevant examples and/or further reading	5 out of 5 marks	Suggestions for further reading are contained within the study text and shown on the unit syllabus. These reading lists are not exhaustive and candidates are encouraged to read further.
<b>B</b>	Your answer was supported by relevant examples and/or further reading	4 out of 5 marks	
<b>C</b>	The answer would have benefitted by including more relevant examples and/or evidence of further reading	3 out of 5 marks	
<b>D</b>	The answer would have benefitted by including several more relevant examples and evidence of further reading	0–2 out of 5 marks	