

HONORARY FELLOWSHIP - CRITERIA, ELIGIBILITY & PROCESS

(i) Criteria

The following qualities are required as a minimum.

- Persons with suitable Academic and/or Professional qualification; and/or
- Persons with exceptional experience in Insurance related activities; and/or
- Persons with pre-eminence in their field

Individuals do not need to meet all three criteria to be awarded Honorary Fellowship but they should ordinarily meet at least two. In addition candidates need to exhibit the highest professional standards and should have made or are anticipated to make a substantial contribution to the work of the CII and or the industry.

Eligibility

The award is open to and is primarily designed for non members who have made an extraordinary contribution to Insurance and Financial Services.

Nominates will also be considered for Ordinary Members (i.e. unqualified members) of the CII.

The award is **not** open to Qualified Members of the CII (as defined at Bye-law 3(c) i.e. Certificate holders, diploma holders, Associates and Fellows. This extends also to Certificate holders, diploma holders, Associates and Fellows of the PFS.

(ii) Other matters

- a) **Honorary Fellow - designation** – As with many other professional bodies (e.g. the Institute of Actuaries) it is necessary for regulatory purposes, to distinguish Honorary Fellows from 'Qualified' Fellows. Hence a successful candidate should be referred to as an 'Honorary Fellow' and is entitled to use the FCII designatory initials but with an "Hon" prefix i.e. Hon. FCII. An Honorary Fellow is not eligible to use a Chartered title.
- b) **Duration of membership as an Honorary Fellow** – Honorary Fellows are members (per Bye-law 3) and retain Honorary Fellowship for life, provided they remain a member. They are subject to the usual rules of membership, e.g. if they commit a serious crime or other disciplinary offence then they will be subject to the normal disciplinary procedures and are subject to the sanctions permitted therein such as suspension or expulsion. Ceasing to be a member acts automatically to cancel the Honorary Fellowship.
- c) **Resignation** - Honorary Fellows may resign from the Institute at any time on one month's notice (Bye-law 14). On resigning the Honorary Fellow must return the certificate conferring on him or her, the Honorary Fellowship. (Bye-law 15).

- d) **Limitation on the annual number conferred** – The number of Honorary Fellowships awarded in any one year should be kept to a minimum to preserve the award's due exclusivity and gravitas.
- e) **Annual award** – Awards are to be made on a single occasion annually. The Board of the CII is not obliged to make such an award annually however.
- f) **Honorary Fellowships and Subscriptions – The subscription is paid by the CII.**
- g) **Process for Awarding Honorary Fellowship** – The award of Honorary Fellowships is delegated for consideration to the Nominations Committee. Following consideration of the Nominations Committee, any recommendations are then made to the CII Board which makes the final decision.
- h) **Initial Nominations** - Potential recipients may be suggested by any CII Member or member of staff. Note that nominations will only be accepted for consideration on a 'blind' basis (meaning "blind" as far as the individual nominated is concerned). This is to prevent a candidate having knowledge of their nomination and any embarrassment should this fail to progress.
- i) **Self Nomination** - No one may propose themselves for nomination.

Nominations for Honorary Fellowship for consideration by the Nominations Committee of the CII should in the first instance be sent to:

The Legal & Secretariat Department
Chartered Insurance Institute
20 Aldermanbury
London
EC2V 7HY

Please remember that you may not nominate yourself. An acknowledgement will be issued but no further correspondence will be entered into in relation to the submission. **Please do not inform the nominee that a submission will be made.**