Insurance Institute	Insurance	Chartered	2
		Chartered Insurance	
	Standards Professionalism Trust		A

	Learning Outcome		Assessment Criteria		Indicative Content
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1 12	Understand the environment within which UK commercial	1.1	Explain the regulation and oversight of the UK insurance industry in relation to contract wordings.	1.1.1	Participants – including Financial Policy Committee, Prudential Regulation Authority, Financial Conduct Authority, Lloyd's. Insurance companies, brokers.
Questions	(re)insurance contract			1.1.3	How regulation is implemented.
	wordings are created.	1.2	Explain the role of market organisations in relation to commercial (re)insurance contract	1.2.1 1.2.2	London Market Group (LMG). The Lloyd's market, The Corporation of Lloyd's, Lloyd's Market Association (LMA), The Lloyd's Wording Repository.
			wordings.	1.2.3 1.2.4	International Underwriting Association of London (IUA). London and International Insurance Brokers' Association (LIIBA).
				1.2.5	Xchanging.
				1.2.6 1.2.7	Association of Insurance and Risk Managers in Commerce (Airmic). Association of British Insurers (ABI).
				1.2.8 1.2.9	Joint Excess Loss Committee (JELC). Insurance Services Office, Inc. (ISO).
				1.2.10	The Aviation Insurance Clauses Group (AICG).
		1.3	Explain the key features of the	1.2.11 1.3.1	The Joint Cargo Committee (JCC). London Market Reform.
			Market Reform Contract (MRC) and contract certainty principles.	1.3.2 1.3.3	Contract certainty. Wider insurance markets.
				1.3.4	Contract Certainty Code of Practice, Contract clarity.
				1.3.5	Market Reform Contracts (Slips)– open market MRC, binding authorities, lineslips, endorsements.
		1.4	Explain how the (re)insurance cycle affects contract wordings.	1.4.1	Hard market, soft market.
		1.5	Explain the internal and external influences on the way in which	1.5.1	Internal influences.
			(re)insurance contract wordings are created.	1.5.2	External influences.



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2	Understand legal factors	2.1	Explain the legal factors affecting	2.1.1	Contract law; essentials of a valid contract.
12	affecting commercial		commercial (re)insurance contract	2.1.2	Insurable interest.
Questions	(re)insurance contract		wordings.	2.1.3	Sanctions clauses.
	wordings.	2.2	Explain the legal relationship	2.2.1	Policyholder, insurer, reinsurer, broker, claimant.
			between the parties to a		
			(re)insurance contract.	2.2.2	Relationships between parties.
		2.3	Apply the legal principles relating to	2.3.1	Express terms.
			the interpretation of contracts.	2.3.2	Implied terms.
		2.4	Explain the classification of terms	2.4.1	Warranties.
			and conditions.	2.4.2	Conditions, precedent to the contract, precedent to liability.
				2.4.3	Minor terms.
				2.4.4	Exclusions, suspensive conditions, clauses describing a risk.
				2.4.5	Subjectivities.
				2.4.6	Multi-sectioned policies.
		2.5	Explain the particular considerations	2.5.1	Choice of law.
			when drafting and reviewing law	2.5.2	Choice of jurisdiction.
			and jurisdiction clauses.	2.5.3	Dispute resolution and mediation clauses.
				2.5.4	Service of suit clauses.
		2.6	Describe the roles and	2.6.1	(Re)insurer.
			responsibilities of the (re)insurer		
			and broker in the preparation of	2.6.2	Broker.
			commercial (re)insurance contract wordings.		
		2.7	Describe the use of underwriting	2.7.1	Legal relationships.
		2.7	agreements in a subscription market.	2.7.1	General Underwriters Agreement (GUA).
				2.7.2	Notification to other underwriters; position of the slip leader and
				2.7.5	agreement parties.
				2.7.4	Several liability.
		2.8	Explain the role of coverholders and	2.7.4	Underwriting agents and delegated authorities.
		2.0	the use of delegated authorities.	2.8.2	Forms of binding authority.
				2.8.3	Responsibilities of the parties involved.



	Learning Outcome		Assessment Criteria		Indicative Content
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3	Understand the terms and	3.1	Explain the key components of	3.1.1	Terminology.
16	conditions of commercial		commercial (re)insurance contract	3.1.2	Proposal forms and underwriting submissions.
Questions	(re)insurance contract		wordings including the importance	3.1.3	Insuring clause; classes of business; exclusions; period of insurance.
	wordings.		of using defined terms and consistent language.	3.1.4	Requirements for regulatory purposes.
				3.1.5	Definitions and consistency of language.
		3.2	Explain how coverage is triggered	3.2.1	Features of the insuring clause; parties.
			under an insuring clause.	3.2.2	How cover is provided; content of insuring clause.
				3.2.3	Basis of attachment; claims made; losses occurring.
		clause	Explain the operation of exclusion	3.3.1	Policy of exception; policy of inclusion.
			clauses in commercial (re)insurance contract wordings.	3.3.2	Drafting of exclusions including: limitations, effects; use of buy-back or write-back.
		3.4	Discuss the different ways of defining the amount (re)insured.	3.4.1	Sum insured, limits of indemnity (limits clause).
		3.5	Discuss the different ways of defining the amount retained by the (re)insured.	3.5.1	Excess.
				3.5.2	Deductible.
				3.5.3	Self-insured retention.
				3.5.4	Coinsurance.
				3.5.5	Impact; importance of definitions.
		3.6	3.6 Explain the different provisions of	3.6.1	Claim notification.
			claims notification clauses.	3.6.2	Claims handling and adjustment.
		3.7 Explain the rights and duties of the (re)insured.	Explain the rights and duties of the	3.7.1	Due diligence; reasonable precautions.
			3.7.2	Rights of recourse or subrogation (maintaining or waiving).	
				3.7.3	Receipt of losses payable.
				3.7.4	Duty to notify material changes.
			3.7.5	Fraudulent claims.	

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		3.8	Explain the operation of dispute resolution clauses.	3.8.1 3.8.2 3.8.3	Choice of law and forum. Arbitration. Mediation.
		3.9	Explain the provisions of cancellation clauses.	3.9.1	Cancellation; tacit renewal.
		3.10	Explain the purpose and effect of endorsements.	3.10.1 3.10.2	Endorsements, addenda, memoranda. Electronic endorsements (EMRC), drafting considerations.
		3.11	Apply the principles of commercial (re)insurance contract drafting to various classes of business.	3.11.1 3.11.2	Types of wordings. Roles, responsibilities, agreement.
4 10	Understand the different types of reinsurance	4.1	Explain the different types of reinsurance.	4.1.1 4.1.2	Proportional, non-proportional, facultative, treaty. Parties, subject matter of the reinsurance.
Questions	contract wordings.	4.2	Describe the use and operation of facultative reinsurance clauses.	4.2.1 4.2.2	Proportional and non-proportional facultative clauses. Clauses, including ultimate net loss clause, premium clause, claims clauses, miscellaneous clauses, law and jurisdiction clauses.
		4.3	Describe and be able to apply the use and operation of proportional treaty and non-proportional treaty reinsurance clauses.	4.3.1 4.3.2	Relevant reinsurance treaty clauses. Application, uses, impacts.
		4.4	Explain the importance of 'event' definitions in reinsurance wordings.	4.4.1	Limits and deductibles; hours clauses, excess of loss.