

Proxy form

PIN

I _____
of (address) _____

Being a Member of the Chartered Insurance Institute hereby appoint the Chair of the meeting, to be my proxy to vote for me at the Annual General Meeting to be held on Wednesday 2 August 2017 at 2 pm and at any adjournment thereafter.

Signature _____ Date

Please indicate how you wish the Chair to vote on each agenda item by marking with an X as appropriate.
Unless otherwise instructed by you, the Chair will vote or abstain at his discretion.

Agenda item	Ordinary Business (Bye-law 48)	For	Against	Abstain
a.	THAT the Report and Accounts of the Institute for the period 1 January 2016 to year ended 31 December 2016 be received and considered.			
d.	THAT Dame Inga Beale ACII, Chartered Insurer be elected as President for the forthcoming year and			
	THAT Jonathan Clark ACII, Chartered Insurance Practitioner be elected as Deputy President for the forthcoming year.			
e.	THAT the reappointment of the following Vice Presidents be approved:			
	(i) Helen Ahluwalia Dip CII			
	(ii) Clair Brand ACII			
	(iii) Stephen Catlin ACII			
	(iv) Mark Cliff			
	(v) Liz Coyle FCII, FPFS			
	(vi) Paul Donaldson FCII			
	(vii) Jon Dye FCII			
	(viii) Tony Emms ACII			
	(ix) Edward Grant FPFS			
	(x) Terry Hayday FCII			
	(xi) Brendan McManus			
	(xii) Stuart Reid Dip CII			
	(xiii) Ian Ritchie ACII			
	(xiv) Grant Scott ACII			
(xv) David Williams FCII				
f.	THAT the reappointment of BDO LLP as Auditors be accepted and their remuneration be fixed by the Board as it sees fit.			
g.	THAT the rate of the annual ordinary grant contributions to Local Institutes be agreed in accordance with the provisions of Appendix A overleaf.			
	Special Business (Bye-laws 22, 49 and 51)			
h.	THAT the reappointment of Richard Webb as Lay Board member for a second term of not exceeding three years be approved.			
i.	THAT the reappointment of Karen Carlton as Independent Chair of Nominations Committee for a second term not exceeding three years be approved.			

Notes

- i. Please note that only Members of the Institute are permitted to vote on the above resolutions. Members must have paid their subscriptions as are payable and if attending in person may be asked to provide their personal identification number (PIN) on arrival. Bye-law 1 defines Members to mean:
“Member of the Institute in any grade except Student Member...”
- ii. Completion of this form will not preclude you from attending the meeting and voting in person. A vote cast in person will override any vote cast by your proxy.
- iii. If you send in a form of proxy and subsequently attend the AGM, please tell us at the beginning of the AGM that you intend to cast your vote in person.
- iv. To be valid, a form of proxy must reach Julie Arthy at the registered address of the Institute no later than 2 pm on Monday 31 July 2017. Completed forms should be sent to:
Julie Arthy, The Chartered Insurance Institute, 20 Aldermanbury, London EC2V 7HY or by Fax: 020 7417 4460 or by scanned email to: Julie.Arthy@cii.co.uk
- v. In accordance with Bye-law 51 should any further matter of special business be received, a revised Notice will be transmitted by email to Members for whom an email address is held. Members are strongly encouraged to notify their email address to the Institute where they have not already done so. The revised Notice will also appear on the Institute’s website.

Appendix A

Refers to Agenda item g – To decide the rates of annual ordinary grant contribution to Local Institutes

The essence of the motion is that the ordinary grants to Local Institutes will total 14% of the aggregate subscriptions for Local Institutes’ membership and will be allotted to each institute through measurement against an agreed set of performance criteria. No Local Institute will receive a grant of less than £1,000.

At the Board’s discretion, a special grant may be made to an Institute, upon application, for special requirements, provided payment of a special grant is justified, in the Board’s sole view, by supporting evidence produced by the Institute concerned and furthers the objects of the CII.

Any grants paid are subject to such payments not increasing the reasonable working capital of that Institute.