Important notes:

Please complete all sections of this form in BLOCK CAPITALS and return to: The Chartered Insurance Institute, Fellowship Advisory Service (FAS), 42–48 High Road, South Woodford, London, E18 2JP



If you require any assistance or advice when completing this form please call Customer Service on +44 (0)20 8530 0819 or email societies.fas@cii.co.uk

FCII Business Ethics Programme Application form

Coation A D	ersonal details				
	ETSUTIAT UELATIS /PFS permanent identity number (F	PIN) if known		PIN	
Mr/Mrs/Miss/ Ms/Other	Fi Fi	Surname/ amily name			
Forename/ Given name					
Gender (Please tick) Male Female Date of birth					
Employer's name					
Tel		Ex	t	Mobile	
Work address					
Postcode		Country	/		
Home address					
Postcode		Country	/		
email					
Pleas	e take care when providing your email	address as most co	rrespondence will be sent	electronically.	
Tick address to be u	sed for postal correspondence (Ple	ase tick) Home	e Work		
Section B – I	wish to order				
		Cost	Number of copies		
Business ethics programme		£95			
Postage (UK and EU)		£7			
Postage (all other countries)		£15		Total amount enclosed	f

Section C – Method of payment Tick method of payment and, if applicable, complete the card details. Cash/cheque payable to the Chartered Insurance Institute (Please write your CII PIN if known on the back of the cheque). Credit/debit card: Please debit my/our account with the total cost of the goods and services ordered on this form. Type of card (Please tick) **MASTERCARD DELTA** MAESTRO SOLO **AMEX** VISA Valid from* Expiry date* Issue number* Card number* Please complete according to the information on the card. Cardholder's name and address if different from above Cardholder's Signature Date Please note: In the interests of data security we do not recommend you send credit or debit card details by email. Section D – Declarations **Data Protection and Privacy** Sharing your data with local institutes Your right to cancel The CII will ensure that your personal data The CII will share your data with your local In accordance with The Consumer Contracts is processed in line with Data Protection institute (UK, Channel Islands and Isle of (Information, Cancellation and Additional Charges) Regulations 2013 you have a right legislation and the CII Data Protection and Man based members only) so they may Privacy Statement (available on the CII's communicate to you, electronically, any local of cancellation in respect of these Products website). To process this application, I events, products and services that complement and Services, which right shall (subject to the am deemed to have consented to the CII those offered by the CII. The CII will assume Regulations) expire fourteen calendar days that you consent to us using your data in this from the day on which either the product/s processing my data. way, unless you tick the following box. are received by you, or a person nominated Sharing information with your employer to receive the products on your behalf, or The CII will, upon request, provide your To opt out of postal marketing communications your order for services is accepted by the CII. employer with details of your assessment from the CII and your local institute please send Should you wish to cancel, notice should be sent to Customer Service. Where products record and accreditation, including all a request to Customer Service at attempts and future entries, along with your customer.serv@cii.co.uk have been supplied to you prior to such CII Permanent Identity Number, unless you tick cancellation they must be returned to us, in the following box. Application for study materials the condition in which they were supplied I undertake to use them for my own purposes to you, at your expense. Reimbursement for any monies paid by you which relate to the Privacy and electronic communications and not to sell, copy, lend or give them to regulations anvone else. cancellation will be sent to you within fourteen The CII may from time to time wish to draw days of receiving the notice of cancellation **Plagiarism** or if products are to be returned to us, within your attention to other CII products and In submitting work under the Fellowship fourteen days of their receipt or proof services electronically which are likely to be programme you are declaring that you have of sending. of interest to you. The CII will assume you read the Fellowship guidelines and that it is consent to us using your data in this way, your own work. Failure to comply with these unless you tick the following box. rules may result in disciplinary action and your name being published in our Journal and Financial Solutions magazines and on our website.

Date

Section E – Regulations for the BEP

- 1) The cost of the programme is £95. Postage payable of £7 UK and EU. All other countries £15.
- 2) The programme includes the core text, guide to the business ethics model and case studies.
- Applicants must submit evaluations of two case studies, electronically, to the CII for assessment.
- 4) Both evaluations must be completed to the satisfaction of CII tutors for the applicant to pass the programme.
- If the evaluations are not acceptable, details of the areas of unacceptability will be provided in writing.
- If unsuccessful, evaluations may be re-submitted on two further occasions without additional charge.

Please note: Completed case studies are not returned and no feedback will be given.

The Chartered Insurance Institute

Fellowship Advisory Service (FAS), 42–48 High Road, South Woodford, London E18 2IP.

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Signature