

Chartered Insurance Institute Standards, Professionalism, Trust.

Explaining your assignment result notification (J09)

> Coursework support v1.2 April 2023

Contents

Explaining your result notification	3
Feedback Comments	4
Knowledge and understanding	
Application and analysis	
Coherent structure	
Relevant examples and/or further reading	8



Whether or not you have passed an assignment, you should read your results notification carefully as it will give you an indication of areas that can be improved, should you need to prepare for your next assignment or work on a resubmission.

Posted results

Your assignment mark is shown on your posted results notification and you are told whether you passed, failed, or timed out (i.e. missed an assignment deadline).

Comments giving feedback on your performance across the four areas of marking shown opposite are also given.

Online results and feedback codes

Once logged in to the 'MyCII' area of the CII website, you will be given an overall mark with feedback codes and commentary.

You are given four feedback codes per result, (e.g. A, B, C, D) each linking to your performance against the four areas of marking shown opposite. The first feedback code relates to 'knowledge and understanding of the topic', the second 'application and analysis of the topic', and so on.



If the assignment has failed, enhanced feedback will be provided. Please read the <u>Feedback Guidelines</u> for further information about accessing your enhanced feedback.

Feedback Comments

Feedback comments for fail assignments are accessible through RevisionMate.

Once your result has been received on MyCII, please login to RevisionMate to view your Turnitin report which will include your feedback comments if you have not passed. The 'Assignment feedback information' document is available to you through your RevisionMate account; this includes some FAQs on using the feedback comments.

Marking criteria

As outlined in the marking grid document for your unit, you have been assessed against four areas:

- · knowledge and understanding of the topic;
- application and analysis of the topic;
- the structure of your answer in terms of logic and coherence;
- the use of relevant work examples and/or further reading to support answers.

Read on for guidance on how to interpret online feedback codes

First online feedback code

This is the factual foundation of the assignment. The essential facts should be accurate and broad enough in their scope to allow further application.

We	Weighting: 30% of the 100 available marks				
Α	Your answer identified almost all of the points of content and clearly explained these	24-30 marks			
В	Your answer identified most of the points of content and described these in some depth	18-23 marks			
С	The answer would have benefited by identifying more points of content and explaining these more fully	8-17 marks			
D	The answer would have benefited by identifying sufficiently more points of content and explaining these more fully	7 marks or fewer			

Application and analysis

Second online feedback code

This is the way in which you analyse/examine the factual information and how you interpret this information to add value to your answer (this could be in the form of conclusions, solutions, recommendations etc). It is also important to remember that the assessor must logically be able to follow the information in assignment submissions.

We	Weighting: 45% of the 100 available marks		
Α	Your answer displayed a deep understanding of the underlying concepts and their application	36–45 marks	
В	Your answer displayed essential understanding of underlying concepts and their application	29–35 marks	
С	The answer would have benefited by exploring the concepts and their application in more depth	12–28 marks	
D	The answer would have benefited by exploring the concepts and their application in far greater depth	11 marks or fewer	

Third online feedback code

Submissions should have a clear start and a clear end. Information within submissions should also be logical and well grouped.

We	Weighting: 20% of the 100 available marks			
Α	Your answer was very well structured and guided the reader through the content in a highly logical manner	16-20 marks		
В	Your answer was sufficiently well structured	11-15 marks		
С	The answer would have benefited by structuring content more logically and better grouping of the information	5-10 marks		
D	The answer would have benefited by structuring content logically and paying careful attention to the grouping of information	4 marks or fewer		

Fourth online feedback code

Suggestions for further reading are contained within the study text and shown on the unit syllabus. These reading lists are not exhaustive and candidates are encouraged to read further.

We	Weighting: 5% of the 100 available marks			
Α	Your answer was supported by excellent evidence of relevant examples and/or further reading	5 marks		
В	Your answer was supported by relevant examples and/or further reading	4 marks		
С	The answer would have benefited by including more relevant examples and/or evidence of further reading	3 marks		
D	The answer would have benefited by including several more relevant examples and evidence of further reading	2 marks or fewer		