

# The CII Insurance Hall

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## Room Capacity Table

	Great Hall	Ostler Suite	Court Room	Morgan Owen Room	Pipkin Room
Reception / Stand Up Buffet	300	100	100	-	60
Banqueting (round tables)	200	80	80	20	50
Dinner / dance	150	-	-	-	-
Theatre Style	200	80	70	-	45
Cabaret Style	80	40	25	-	20
Classroom Style	100	45	35	-	15
Boardroom Style	30	30	28	16	22
U-Shape	33	28	30	-	22

## Room Hire Charges 2009 (VAT exempt)

	Great Hall	Ostler Suite	Court Room	Morgan Owen Room	Pipkin Room
Full Day (9.00-17.00)	£1,800	£1,100	£1,100	£650	£650
Half Day (09.00-13.00 or 13.00-17.00)	£1,000	£650	£650	£425	£425
Evening (18.00-23.00)	£1,800	£1,100	£1,100	£650	£650
Early Set Up Fee (before 08.00)	£300	£300	£300	£300	£300
Additional Hourly Rate (after 23.00)	£200	£200	£200	£200	£200