

## **CHANGES TO THE CII BOARD REGULATIONS - 27 JANUARY 2010**

The CII Board Regulations were amended by the CII Board at their meeting on 27 January 2010. The changes are below:

**Section VI Board Regulation 14** is replaced by:

- “14. Membership admissions, subscriptions, transfer between classes and resignation
- 14.1 Admission to membership in any class and transfer from one class to another is wholly at the discretion of the Institute.
- 14.2 A membership subscription is due to the Institute on the first day of the month following the admission of the member concerned and on each subsequent anniversary of such day. The Institute may nevertheless operate a system of payment by installments, and may suspend or exclude any person from membership on grounds of non-payment of subscriptions or other monies owed to the Institute or of failure to maintain installments. Where a member is excluded for non-payment they remain liable in law for all monies owed to the Institute
- 14.3 The Institute will transfer a person in one class who attains the examination or other requirements for a higher class to that higher class without notice unless the member notifies the Institute that he or she does not wish to be transferred, in which case the Institute will determine whether to permit the member to remain in the lower class or to terminate his or her membership.
- 14.4 A member may not transfer from one class of membership to a lower class provided that the Institute may, on application, permit such transfer where a member ceases to be qualified for the higher class by virtue of the withdrawal by the Institute of a qualification or where there are other circumstances deemed by the Institute to be exceptional.
- 14.5 A member may resign by writing to the Institute. If a member's resignation is received by the Institute less than one calendar month before the end of a subscription year then the resigning member shall remain liable for the subscription for the ensuing subscription year”.

**New Section VIII and Regulation 17** is set out below:

### **17. Continuing Professional Development ("CPD")**

- 17.1 Under the Code of Ethics, all Members are required to meet such CPD requirements as apply to them.
- 17.2 Qualified Members (as defined in the Bye-laws) must maintain records of their CPD activities in accordance with the requirements published by the Institute from time to time and must produce such records to the Institute on request in such form as may be specified.
- 17.3 The Institute monitors Qualified Members' compliance with the CPD requirements of the Institute and non-compliance may result in disciplinary proceedings against the member concerned on the grounds of failure to comply with the Laws of the Institute."